



**Klara Hödd  
Asgrimsdottir**

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Klara Hödd

## About me

I am positive, a quick learner and love working with people. I am independent in my work and I believe that the best results are achieved through great teamwork.

## Experience

February 2023 - 1 December 2023

### **Klynke ehf.**

Social media planning, scheduling and content creation on website. Communicating the brand voice of Klynke.

September 2021 - January 2023

### **EEA and Norway Grants - EFTA, Brussels**

#### **Communications Officer**

- Managing, analysing and creating content on social media. Community engagement.
- Planning and executing events and workshops.
- Writing articles and taking interviews for website.
- Aligning communications plans and strategies with internal and external stakeholders.

September 2020 - August 2021

#### **Communications Junior Professional**

- Content creation for social media and website.
- Communicating with international organisations and stakeholders.
- Adobe Creative Suite training.

## Skills

### **General technical skills:**

Microsoft Office 365, SharePoint, Teams, Zoom, Mac, Trello, Google Suite.

### **Social media and analytical tools:**

Facebook, Instagram, Tiktok, LinkedIn, Twitter, Youtube, Emplifi, Hootsuite, Meta Business Suite, Twitter Ads, Google Analytics.

### **Creative and website tools:**

Adobe Creative Suite, Canva, Drupal, Wix.

## Interests



## Education

September 2018 - June 2020

### **Bifröst University**

Master's Degree in Leadership and Management.

September 2014 - June 2018

### **University of Iceland**

Bachelor's Degree in Film Studies and Political Science.

September 2002 - júní 2019

### **Music School of Hafnarfjörður**

Advanced level, classical piano.

## Languages

Icelandic	native
English	professional proficiency
Swedish, Norwegian	proficient
German	intermediate

## Other

- A course in music production at Instrumentor in Zurich, September-December 2023.
- Award for an outstanding solo performance at Nótan competition 2018.
- Masterclass with professional pianist Víkingur Ólafsson, 2018.

## References

Eva Honningsvåg

Head of Communications

EEA and Norway Grants, Brussel

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